



**CONSTITUTION**  
**Wakeboard Australia Limited**  
**ABN 83 058 843 468**



**Australian Government**

**Australian Sports Commission**

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# 1. Definitions and Interpretations

## 1.1 Definitions

In this Constitution unless the contrary intention appears:

**Active State** means a State committee recognised by the Wakeboard Australia Directors to exercise delegated authority for the control of an active division in Wakeboard and in accordance with the Wakeboard Australia Policies.

**Active State Representative Member** means a State Division President or proxy approved by the member state division appointed in accordance with **clause 5.3** to represent an Active State at a General Meeting of the Company.

**AGM or Annual General Meeting** means the annual General Meeting of Wakeboard Australia required to be held by Wakeboard Australia in each calendar year under section 250N(2) of the Corporations Act.

**Appointed Director** means a Director appointed under **clause 13.10**.

**Chairperson or Chair** means the person elected as the President of the Company under **15.7(a)**.

**Committee** means a committee established by the Directors under **clause 18**.

**Wakeboard Company** means **Wakeboard Australia** ACN 646 134 107.

**Company Secretary** means a person appointed as a company secretary of the Company by the Directors under **clause 17**.

**Constitution** means this Constitution as amended from time to time, and a reference to a particular clause is a reference to a clause of this Constitution.

**Corporations Act** means the *Corporations Act 2001 (Cth)* as modified and amended from time to time and includes any regulations made under that Act and any exemption or modification to that Act applying to the Company.

**Division** means a type of waterskiing or wakeboarding recognised by the Company from time to time and governed by rules determined by the WAWA Company from time to time.

**Director** means a director of the Wakeboard Australia Company and includes Elected Directors, Appointed Directors.

**Directors** mean, as the case requires, all or some of the Directors acting together in accordance with their powers and authority under this Constitution.

**State** means a committee accepted by the Directors to exercise delegated authority for the control of a Division and includes an Active State and Interim State.

**Elected Director** means a Director elected under **clause 13**.

**Event** means and includes:

- (a) any championship, tournament or competition (national or otherwise) organised or conducted by or on behalf of the WAWA Company;
- (b) any international competition, tournament, or championship at which WAWA is represented; or
- (c) any WAWA Company sanctioned program or “Come and Try Day”.

**Financial year** means the year ending 30 June each year

**First Appointed Directors** means the persons referred to in **clause 13.2(b)**.

**First Elected Directors** means the persons referred to in **clause 13.2(a)**.

**General Meeting** means a general meeting of Members and includes the AGM.

**Individual Member** means a person admitted to the WAWA Company as an individual member under **clause 5.5**.

**WAWA Company means Waterski and Wakeboard Australia or successor body** means the national federation for the sport of waterski and wakeboard.

**Intellectual Property** means all rights or goodwill subsisting in copyright, business names, names, trademarks (or signs), logos, designs, patents or service marks (whether registered or registerable) relating to the WAWA Company or any Event or waterskiing and wakeboarding activity of or conducted, promoted or administered by the WAWA Company.

**Interim State** means a State committee accepted by the Directors to exercise delegated authority for the control of an interim state that has not yet met the requirements as an active State in accordance with the Policies.

**Life Member** means a person admitted to the Wakeboard Australia Company as a life member under **clause 5.4**.

**Member** means a member of the Wakeboard Australia Company under **clause 5**.

**Member State** means a legal entity recognised by the Company under **clause 5.2** as representing a State.

**Active Member State Representative** means a person(s) (other than a proxy) appointed in accordance with the Corporations Act to represent a Member State at a General Meeting of the Wakeboard Australia Company.

**Objects** mean the objects of the Wakeboard Australia Company in **clause 2**.

**Official Position** means, in connection with any body corporate or organisation, a person who:

- (a) holds a position, whether elected or appointed, as president, secretary, director or equivalent of that body corporate or organisation; or
- (b) has, directly or indirectly, a material ownership or financial interest in that body corporate or organisation.

**Policy** means a policy, by-law or regulation made under **clauses 7.2, 19.1(a) and 19.1(b)**.

**Registration** means registration of an Individual Member with the WAWA Company such registration being in the form of a signed application form and lodged directly with the WAWA Company or may be lodged online with the WAWA Company online membership system, in the case of Individual Members, their consent to membership of the WAWA Company as required by **clause 5.2**.

**Representative** means a Member State Representative.

**Sport** means the “sport” of wakeboard Australia as recognised and regulated by WAWA from time to time and includes sport for athletes with disabilities.

**Sporting Power** means that power delegated to the Wakeboard Australia Company by WAWA for the exclusive control and management of the Sport in Australia.

**Special Resolution** means a resolution that must be passed by a majority of at least 75% of votes exercisable by Members entitled to vote at the relevant General Meeting in accordance with this Constitution and/or the Corporations Act.

**State** means the States of Australia, which shall be deemed to include each of the Northern Territory and the Australian Capital Territory.

**Statutes and Regulations** mean the statutes and regulations of WAWA in force from time to time.

**Telecommunication Meeting** means a meeting held by telephone, video, any other technology (or any combination of these technologies), which permits each Director at a meeting of Directors or each Voting Member at a meeting of members to communicate with any other participant.

**Voting Member** means, in relation to a General Meeting, those Members present and entitled to vote.

## 1.2 Interpretation

In this Constitution unless the context requires otherwise:

- (a) **(presence of a Member)** a reference to a Member present at a General Meeting means the Member present in person or by proxy or Representative;
- (b) **(document)** a reference to a document or instrument includes any amendments made to it from time to time and, unless the contrary intention appears, includes a replacement;
- (c) **(gender)** words importing any gender include all other genders and non-genders;
- (d) **(person)** the word person includes a firm, a body corporate, a partnership, a joint venture, an unincorporated body or association or an authority;
- (e) **(successors)** a reference to an organisation includes a reference to its successors;
- (f) **(singular includes plural)** the singular includes the plural and vice versa;
- (g) **(instruments)** a reference to a law includes regulations and instruments made under it;
- (h) **(amendments to legislation)** a reference to a law or a provision of a law includes amendments, re-enactments or replacements of that law or the provision, whether by a State or the Commonwealth or otherwise;
- (i) **(include)** the words include, includes, including and for example are not to be interpreted as words of limitation;
- (j) **(signed)** where, by a provision of this Constitution, a document including a notice is required to be signed, that requirement may be satisfied in relation to an electronic communication of the document in any manner permitted by law or by any State or Commonwealth law relating to electronic transmissions or in any other manner approved by the Directors; and
- (k) **(writing)** writing and written includes printing, typing and other modes of reproducing words in a visible form including, without limitation, any representation of words in a physical document or in an electronic communication or form or otherwise.



### **1.3 Corporations Act**

- (a) In this Constitution, unless the context requires otherwise, an expression has, in a provision of this Constitution that deals with a matter dealt with by a particular provision of the Corporations Act, the same meaning as in that provision of the Corporations Act.
- (b) The provisions of the Corporations Act that apply as replaceable rules are displaced by this Constitution and accordingly do not apply to the Company.

### **1.4 Headings**

Headings are inserted for convenience and do not affect the interpretation of this Constitution.

## **2. Objects**

The wakeboard Australia Company is the peak body for the administration of the Sport being Wakeboarding in Australia and is established solely to:

- (a) affiliate and otherwise liaise with Waterski and Wakeboard Association or its successor or assign and such other bodies including the Australian Sports Commission as may be desirable in the pursuit of these Objects;
- (b) conduct, encourage, promote, advance, standardise, control and administer the Sport in and throughout Australia;
- (c) provide for the conduct, encouragement, promotion and administration of the Sport through and by various Member State Divisions or other organisations for the mutual and collective benefit of the Members and the Sport;
- (d) act in good faith and loyalty to ensure the maintenance and enhancement of the wakeboard Australia Company and the Sport, its standards, quality and reputation for the collective and mutual benefit of the Members and the Sport;
- (e) at all times operate with and promote mutual trust and confidence between the wakeboard Australia Company and the Members in pursuit of these Objects;
- (f) at all times to act on behalf of, in the interests of, and in conjunction, with the Members and the Sport;
- (g) operate as a not for profit organisation whilst still promoting the economic and sporting success, strength and stability of the Wakeboard Australia Company and each Member State Division and to act interdependently with each Member State Divisions in pursuit of these Objects;

- (h) ensure compliance with the rules and regulations as amended from time to time of the WAWA Company;
- (i) ensure that a high standard of the Sport is maintained;
- (j) develop a sense of sportsmanship and a high degree of proficiency in competitors and participants in the Sport;
- (k) enable competitors to achieve a high level of physical and mental fitness through the teaching and practice of the Sport;
- (l) apply the property and capacity of the Wakeboard Australia Company towards the fulfilment and achievement of these Objects;
- (m) use and protect the Intellectual Property;
- (n) collect, distribute and publish information in connection with the Sport and international and national tournaments and competitions;
- (o) promote and control national and international Sport tournaments, competitions and championships;
- (p) strive for governmental, commercial and public recognition of the Wakeboard Australia Company, the Member States and the Sport;
- (q) promulgate and secure uniformity in such rules as may be necessary or appropriate for the management and control of the Sport and related activities in Australia;
- (r) further develop the Wakeboard Australia Company as an organised institution and, with these purposes in view, to foster, regulate, organise and manage national and international competitions, sending teams to said events, maintaining sporting records, displays and other activities and to award trophies as appropriate;
- (s) review and/or determine any matters relating to the Sport which may arise or be referred to it by any Member State Divisions;
- (t) recognise any penalty imposed by any Member States Division;
- (u) through or in association with the Member States Division or other entities or of itself, promote the health and safety of players, coaches, judges and officials registered with any Member States Division or other recognised Sport organisation or other entity;
- (v) through or in association with the Member States Division or other entities or of itself, encourage athletes, coaches, judges and officials registered with any Member States Division or other recognised sport organisation to realise their potential and athletic abilities by extending to them the opportunity of education and further participation in the Sport;
- (w) conduct or commission research and development for improvements in the Sport and the Sports equipment generally;

- (x) pursue through itself or others such commercial arrangements, including social media, sponsorship and marketing opportunities as are appropriate, to further these Objects and the Sport;
- (y) act as final arbiter on all matters pertaining to the conduct of the Sport in Australia, including disciplinary matters;
- (z) formulate or adopt and implement appropriate policies, including in relation to sexual harassment, equal opportunity, equity, drugs in sport, health, safety, junior and senior programs, infectious diseases and such other matters as arise from time to time as issues to be addressed in the Sport;
- (aa) represent the interests of its Members and of the Sport generally in any appropriate forum;
- (bb) have regard to the public interest in its operation;
- (cc) do all that is reasonably necessary to enable these Objects to be achieved and to enable the Members to receive the benefits which these Objects are intended to achieve;
- (dd) encourage and promote performance-enhancing drug free competition; and
- (ee) undertake and or do all things or activities which are necessary, incidental or conducive to the advancement of these Objects.

### **3. Powers**

Solely for furthering the Objects under **clause 2**, the Wakeboard Australia Company, in addition to the Sporting Power and any other powers it has under the Corporations Act, has the legal capacity and powers of a company limited by guarantee as set out under section 124 of the Corporations Act.

## **4. Income and Property of Wakeboard Australia Company**

### **4.1 Sole Purpose**

The income and property of the Wakeboard Australia Company will only be applied towards the promotion of the Objects of the Wakeboard Australia Company.

### **4.2 Payments to Members**

No income or property will be paid or transferred directly or indirectly to any Member except for payments to a Member:

- (a) in return for any services rendered or goods supplied in the ordinary and usual course of business to the Wakeboard Australia Company and on normal commercial terms or better, or for reimbursement of expenses incurred; or

- (b) of interest at a rate not exceeding current bank overdraft rates of interest for moneys lent; or
- (c) of reasonable market rent or less, as affirmed by independent valuer for premises let to the Wakeboard Australia Company by them.

## 5. Membership

### 5.1 Members

The Members of the Wakeboard Australia Company shall be:

- (a) Member States;  
First States are
  - (i) New South Wales
  - (ii) Queensland
  - (iii) Victoria
  - (iv) Tasmania
  - (v) Western Australia
  - (vi) Tasmania
  - (vii) South Australia
  - (viii) Australian Capital Territory
- (b) Life Members;
- (c) Individual Members of the WAWA Company
- (d) WAWA Representative; or
- (e) such other category of Member as may be created by the Wakeboard Australia Board. Any category of Member created by the Wakeboard Australia under this **clause 5.1(e)** may not be granted voting rights.

### 5.2 Member States

- (a) The entity which is recognised by the Wakeboard Australia Company as the only official representative of, and controlling authority for, the Sport in a State shall be recognised as a Member State and shall administer the Sport in that particular State in accordance with the Objects. Each Member State shall be named according to the State in which it is located. Recognition of a Member State is at the discretion of the Directors, accepting that any such recognition decision may be challenged using the provisions as allowed under **clause 6 and 7**, as appropriate.

- (b) Unless otherwise determined by the Wakeboard Australia Company and subject always to **clause 5.2.**, at the time of adoption of this Constitution, the first Member States of the Wakeboard Australia Company will be those entities which are currently recognised by the Wakeboard Australia Company as the recognised controlling body for the Sport in their respective State.
- (c) Each Member State will:
- (i) have objects that align with those of the Wakeboard Australia Company as stated in **clause 2** and do all that is reasonably necessary to enable the Objects to be achieved, having regard to any legislation applicable to that Member State;
  - (ii) effectively promulgate and enforce the Constitution and Policies of the Wakeboard Australia Company and the Statutes and Regulations;
  - (iii) at all times act for and on behalf of the interests of the Wakeboard Australia Company, the Members and the Sport;
  - (iv) be responsible and accountable to the Wakeboard Australia Company for fulfilling its obligations under the Wakeboard Australia Company strategic plan as revised from time to time;
  - (v) provide the Wakeboard Australia Company with copies of its annual reports, and associated documents within 14 days of its' Annual General Meeting and to hold its' annual general meeting within 3 months of the end of its' financial year;
  - (vi) provide the Wakeboard Australia Company with copies of its business plans and budgets from time to time and within 14 days of request by the Directors;
  - (vii) be bound by this Constitution and the Policies and the Statutes and Regulations;
  - (viii) act in good faith and loyalty to maintain and enhance the Wakeboard Australia Company and the Sport, its standards, quality and reputation for the collective and mutual benefit of the Members and the Sport;
  - (ix) at all times operate with and promote mutual trust and confidence between the Wakeboard Australia Company and the Members, promoting the economic and sporting success, strength and stability of each other and work cooperatively with each other in the pursuit of the Objects;

- (x) recognises that WAWA maintains a database of all clubs, officials and members Registered with it in accordance with the WAWAPolicies
- (xi) not do or permit to be done any act or thing which might adversely affect or derogate from the standards, quality and reputation of the Wakeboard Australia Company or the Sport and its maintenance and development; and
- (xii) advise the Wakeboard Australia Company as soon as practicable of any serious administrative, operational or financial difficulties, assist the Wakeboard Australia Company in investigating those issues and cooperate with the Wakeboard Australia Company in addressing those issues in whatever manner, including by:
  - (A) allowing the Wakeboard Australia Company to appoint an administrator to conduct and manage its business and affairs; or
  - (B) allowing the Wakeboard Australia Company itself to conduct all or part of the business or affairs of the relevant Member State,

and on such conditions as the Wakeboard Australia Company considers appropriate.

- (d) Constitutions of Member States
  - (i) Each Member State shall take all steps necessary to ensure its constituent documents conform, and amendments conform, with this Constitution and the Policies, subject to any prohibition or inconsistency in any legislation applicable to that Member State.
  - (ii) The constituent documents and any proposed amendments to the constituent documents of each Member State shall be subject to the approval of the Wakeboard Australia Company.
  - (iii) It shall be the duty of the Wakeboard Australia Company to approve, without delay, such constituent documents and proposed amendments to constituent documents as may be submitted by the Member States provided that the said constituent documents and proposed amendments conform with this Constitution or the Policies.
  - (iv) If the constituent documents do not conform with this Constitution or the Policies, the relevant Member State shall, without delay, take all steps necessary to address the inconsistency so that those documents conform with this Constitution and the Policies.
  - (v) For the avoidance of doubt, if any inconsistency remains between the constituent documents of a Member State and this Constitution or the

Policies, this Constitution and the Policies shall prevail to the extent of that inconsistency.

- (vi) The constituent documents of a Member State must require the Member State to:
  - (A) advise the Wakeboard Australia Company as soon as practicable of any serious administrative, operational or financial difficulties the Member State is having;
  - (B) assist the Wakeboard Australia Company in investigating those issues; and
  - (C) cooperate with the Wakeboard Australia Company in addressing those issues in whatever manner, including by allowing the Wakeboard Australia Company to appoint an administrator to conduct and manage the Member State's business and affairs, or to allow the Wakeboard Australia Company itself to conduct all or part of the business or affairs of the Member State and on such conditions as the Wakeboard Australia Company considers appropriate.
- (e) The Directors may develop and implement Policies which may set out:
  - (i) the membership criteria to be met by Member States; and
  - (ii) the privileges and benefits of Member State membership which shall, subject to this Constitution, include the right to receive notice and attend, and the right to vote at, General Meetings.

### 5.3 Active State Representative Member

- (a) The President of each State Active Division committee will be an ex-officio member of the Wakeboard Australia Company (by virtue of their position as Chair of a State committee and will represent that State Division) (**State Representative Member**). Interim Division committees cannot appoint an individual as a member of the Wakeboard Australia Company.
- (b) The person appointed as a member by each State ceases to be a Member on ceasing their role as President of the State division.
- (c) Recognition of an Active State Representative Member is at the discretion of the Directors, accepting that any such recognition decision may be challenged using the provisions as allowed under clause 6 and 7, as appropriate.
- (d) The Directors may develop and implement Policies which may set out:
  - (i) The membership criteria to be met by a State Representative Member; and

- (ii) the privileges and benefits of State Representative Members which shall, subject to this Constitution, include the right to receive notice and attend, and the right to vote at, General Meetings.

#### **5.4** Life Members

- (a) Life Membership is the highest honour that can be bestowed by the Wakeboard Australia Company for longstanding and valued service to the Sport in Australia.
- (b) Member States may forward a proposed nomination to the Directors for its consideration.
- (c) On the nomination of the Directors, any individual may be elected as a Life Member at any AGM by Special Resolution, subject to that individual completing an application in accordance with **clause 5.2**.
- (d) Nominations for Life Membership shall include a written report outlining the history of services of any nominee, together with comments on the suitability of the honour.
- (e) The Policies will set out:
  - (i) the categories of Life Membership which exist;
  - (ii) the criteria to be met by each category of Life Member; and
  - (iii) the privileges and benefits of each category of Life Member which shall include the right to receive notice and attend, but not the right to vote at, General Meetings.
- (f) A person may be posthumously recognised as a Life Member.
- (g) Subject to **clause Error! Reference source not found.**, at the time of adoption of this Constitution, the first Life Members of the Wakeboard Australia Company shall be the persons listed in **Schedule 1** to this Constitution.

#### **5.5** Individual Members of the WAWA Company for the Division of Wakeboard Australia

- (a) No individual shall be Registered with the WAWA Company as an Individual Member except in accordance with this **clause 5.5**. The WAWA Company may at its discretion refuse to accept a person as an Individual Member and shall not be required or compelled to provide any reason for such rejection.
- (b) Where an individual has applied to become an Individual Member, the WAWA Company will consider the application and, in doing so, will take into account the views of Active Division Representative Members or Member State Representatives. The WAWA Company may at its discretion



refuse to accept a person as an Individual Member and shall not be required or compelled to provide any reason for such rejection.

- (c) Subject to **clause 5.5(a)** and **clause 5.5(b)**, an individual may apply to become an Individual Member of the WAWA Company and is subject to the provisions of this Constitution.
- (d) In addition to the effect of membership set out in **clause Error! Reference source not found.**, an Individual Member must comply with this Constitution and the Policies and support the WAWA Company and the objects.
- (e) An Individual Member is entitled to any benefits of membership prescribed to apply to Individual Members in the Policies but, in any event, shall be entitled to receive notice, attend but not vote at General Meetings.

## **5.6** General

- (a) The WAWA Company must keep a register of all Members in accordance with the Corporations Act.
- (b) No Member whose membership ceases has any claim against the Wakeboard Australia Company or the Directors for damages or otherwise arising from cessation or termination of membership.
- (c) Membership is personal to each Member. No Member shall, or purport to, assign the rights comprising or associated with membership to any other person and any attempt to do so shall be void.
- (d) A Member must treat all staff, contractors and representatives of the Wakeboard Australia Company with respect and courtesy at all times.
- (e) A Member must not act in a manner unbecoming of a Member or prejudicial to the Objects and interests of the Wakeboard Australia Company or the Sport, or both.

## **5.7** Limited Liability

Members have no liability in that capacity except as set out in **clause 24**.

# **6. Cessation of Membership**

## **6.1** Cessation

A person ceases to be a Member on:

- (a) on:
  - (i) resignation;
  - (ii) death;

- (iii) the termination of their membership according to this Constitution or the Policies; and
  - (iv) a body corporate being dissolved or otherwise ceasing to exist; and
- (b) without limiting the foregoing:
  - (i) in the case of Members who are not Member States, that Member no longer meeting the requirements for membership according to **clause 5**;
  - (ii) in the case of Members who are Member States, that Member ceasing to be a Member in accordance with **clause 8**; and
  - (iii) in the case of Members who are Active State Representative Member in accordance with clause 5.3(b).

## 6.2 Resignation

For the purposes of **clause 6.1(a)**, a Member may resign as a member of the Wakeboard Australia Company by giving 14 days written notice to the Directors. Where a Member State seeks to resign as a member of the Wakeboard Australia Company the written notice must be accompanied by a copy of the special resolution passed by the Member State's members resolving that the Member State resign from the Wakeboard Australia Company.

## 6.3 Forfeiture of Rights

A Member who or which ceases to be a Member shall forfeit all right in and claim upon the Wakeboard Australia Company or the Directors for damages or otherwise, or claim upon its property including its intellectual property rights. Any Wakeboard Australia Company documents, records or other property in the possession, custody or control of that Member shall be returned to the Wakeboard Australia Company immediately.

# 7. Grievances and Discipline of Members

## 7.1 Jurisdiction

All Members will be subject to, and submit unreservedly to, the jurisdiction, procedures, penalties and appeal mechanisms of the Wakeboard Australia Company whether under the Policies or under this Constitution.

## 7.2 Policies

- (a) The Directors may make a Policy or Policies:
  - (i) for the hearing and determination of:
    - (A) grievances by any Member who feels aggrieved by a decision or action of the Wakeboard Australia Company; and

- (B) disputes between Members relating to the conduct or administration of the Sport;
  - (ii) for the discipline of Members;
  - (iii) for the formation and administration of an Appeals Tribunal which must be independent of any party before it on the matter which is the subject of the appeal in question; and
  - (iv) for the termination of Membership (except in respect of Member States).
- (b) The Directors in their sole discretion may refer an allegation (which in the opinion of the Directors is not vexatious, trifling or frivolous) by a complainant (including a Director or a Member) that a Member has:
  - (i) breached, failed, refused or neglected to comply with a provision of this Constitution, the Policies or any other resolution or determination of the Directors or any duly authorised committee; or
  - (ii) acted in a manner unbecoming of a Member or prejudicial to the Objects and interests of the Wakeboard Australia Company or the Sport, or both; or
  - (iii) prejudiced the Wakeboard Australia Company or the Sport or brought the Wakeboard Australia Company or the Sport or themselves into disrepute,

for investigation or determination either under the procedures set down in the Policies or by such other procedure and/or persons as the Directors consider appropriate.
- (c) During investigatory or disciplinary proceedings under this **clause 7**, a respondent may not participate in the Sport, pending the determination of such proceedings (including any available appeal) unless the Directors decide continued participation is appropriate having regard to the matter at hand.
- (d) The Directors may include in any Policy or Policies a final right of appeal to an independent body outside the control of the Sport.

## 8. Termination of membership of Member State

### 8.1 Sanctions for Discipline of Member States

Without limiting matters that may be referred to in the Policies, any Member State that is determined by the Directors to have acted in a manner set out in **clause 7.2(b)** shall be liable for the sanctions set out in that Policy, including termination of Membership (which shall only take place in accordance with the procedure set out in this **clause 8**).

## **8.2** Failure by Member State to comply with financial and reporting obligations

- (a) Where a Member State fails to comply with its financial and reporting obligations under this Constitution and any relevant Policy, the Directors may determine that Member State to be not of good standing. On determination that a Member State is not of good standing, the Directors may give notice to the Member State of the:

- (i) Directors determination; and
- (ii) grounds for the Directors determination,

and request that the Member State show cause within 21 days from the date of that notice as to why some action should not be taken against the Member State. The Member State's failure to respond or act to the Directors satisfaction (including assurances or compliance with its obligations) may result in the Directors imposing such conditions on the Member State's membership or recommending termination of membership in accordance with this **clause 8**. Any conditions or sanctions imposed on a Member State (other than termination) will take effect upon notification by the Directors.

## **8.3** Termination of Membership of Member States

- (a) No recommendation can be made by the Directors under this **clause 8** unless all avenues of appeal available to the relevant Member State under the Policies have been exhausted.
- (b) Subject to compliance with **clause 8.2(a)** (and the Policies), the Directors may recommend to a General Meeting to terminate the membership of a Member State.
- (c) Upon recommendation from the Directors under **clause 8.2(b)**, a General Meeting may, by Special Resolution, terminate the membership of a Member State.
- (d) Where the membership of a Member State is terminated in accordance with this **clause 8.2**:
  - (i) the Directors may recommend to the General Meeting that the Wakeboard Australia Company admit another body, which meets the requirements in **clause Error! Reference source not found.**, as the Member State to represent the relevant State;
  - (ii) the General Meeting may, by Special Resolution, admit the recommended body as the Member State to represent the relevant State, subject to **clause 5.2(a)**; and
  - (iii) the Individual Members of that Member State may continue to be recognised by the Wakeboard Australia Company to the extent (if

any) and for such time (if any) as is determined in the sole discretion of the Directors.

## 9. Fees and Subscriptions

- 9.1 Wakeboard Australia Company recognises that WAWA administrate the fees and subscriptions.

## 10. General Meetings

### 10.1 Annual General Meeting

AGMs of the Wakeboard Australia Company are to be held:

- (a) according to the Corporations Act within Australia; and
- (b) at a date and venue determined by the Directors.

### 10.2 Power to convene General Meeting

- (a) Two Directors are required to convene a General Meeting when they think fit and must do so if required by the Corporations Act.
- (b) Any Voting Members may convene a General Meeting, which must comply with the requirements under the Corporations Act.

### 10.3 Notice of a General Meeting

- (a) Notice of a General Meeting of Members must be given:
  - (i) to all Members entitled to attend the General Meeting, the Directors, and the auditor of the Wakeboard Australia Company; and
  - (ii) in accordance with **clause 22** and the Corporations Act.
- (b) At least 45 days prior to the proposed date of the AGM, the Wakeboard Australia Company Secretary will request from Voting Members notices of motions, which must be received no less than 28 days prior to the AGM.
- (c) At least 21 day's notice of the time and place of a General Meeting must be given, together with:
  - (i) all information required to be included in accordance with the Corporations Act;
  - (ii) in the case of a proposed Special Resolution, the intention to propose the Special Resolution and the terms of the proposed Special Resolution;
  - (iii) where applicable, any notice of motion received from any Voting Member or Director in accordance with the Corporations Act; and

- (iv) where applicable, a list of all nominations received for positions to be elected at the relevant General Meeting.

#### **10.4** No other business

No business other than that stated in the notice of meeting may be transacted at a General Meeting.

#### **10.5** Cancellation or postponement of General Meeting

Where a General Meeting (including an AGM) is convened by the Directors they may, if they think fit, cancel the meeting or postpone the meeting to a date and time they determine. This clause does not apply to a General Meeting convened by:

- (a) Members according to the Corporations Act;
- (b) the Directors at the request of Members; or
- (c) a court.

#### **10.6** Written notice of cancellation or postponement of General Meeting

Notice of the cancellation or postponement of a General Meeting must state the reasons for doing so and be given to:

- (a) each Member entitled to attend the General Meeting; and
- (b) each other person entitled to notice of a General Meeting under the Corporations Act.

#### **10.7** Contents of notice postponing General Meeting

A notice postponing a General Meeting must specify:

- (a) the new date and time for the meeting;
- (b) the place where the meeting is to be held, which may be either the same as or different to the place specified in the notice originally convening the meeting; and
- (c) if the meeting is to be held in two or more places, the technology that will be used to hold the meeting in that manner.

#### **10.8** Number of clear days for postponement of General Meeting

The number of clear days from the giving of a notice postponing a General Meeting to the date specified in that notice for the postponed meeting must not be less than the number of clear days' notice of that General Meeting required to be given by **clause 11.8** or the Corporations Act.

#### **10.9 Business at postponed General Meeting**

The only business that may be transacted at a postponed General Meeting is the business specified in the notice originally convening the meeting.

#### **10.10 Representative, proxy or attorney at postponed General Meeting**

Where:

- (a) by the terms of an instrument appointing a Representative, proxy or attorney that appointed person is authorised to attend and vote at a General Meeting on behalf of the appointing Member to be held on a specified date or at a General Meeting or General Meetings to be held on or before a specified date; and
- (b) the date for the meeting is postponed to a date later than the date specified in the instrument,

then that later date is substituted for the date specified in the instrument appointing that appointed person, unless the appointing Member notifies the Wakeboard Australia Company in writing to the contrary at least 48 hours before the time at which the postponed meeting is to be held.

#### **10.11 Non-receipt of notice**

The non-receipt of a notice convening, cancelling or postponing a General Meeting by, or the accidental omission to give a notice of that kind to, a person entitled to receive it, does not invalidate any resolution passed at the General Meeting or at a postponed meeting or the cancellation or postponement of the meeting.

#### **10.12 Right to appoint representative**

- (a) In accordance with the Corporations Act, each Voting Member is entitled to appoint an individual as their Representative to attend General Meetings, provided that the Voting Member has not appointed a proxy under **clause 10.13**, and to exercise the powers of the Voting Member in relation to resolutions to be passed without meetings.
- (b) A Voting Member may appoint more than one Representative but only one Representative may exercise the Voting Member's powers at any one time.
- (c) In addition to each Voting Member's appointed Representative, each Voting Member shall be entitled to appoint one further representative to attend meetings on their behalf but not vote.

#### **10.13 Right to appoint proxy**

- (a) A Voting Member entitled to attend a General Meeting of the Wakeboard Australia Company is entitled to appoint a person as their proxy to attend the meeting in their place in accordance with the Corporations Act.

- (b) A proxy may be revoked by the appointing Member at any time by notice in writing to the Wakeboard Australia Company.

#### **10.14** Form of proxy

The instrument appointing a proxy may be in form determined by the Directors from time to time provided it complies with the requirements under the Corporations Act.

#### **10.15** Attorney of Member

A Member may appoint an attorney to act on the Member's behalf at all or any meetings of the Wakeboard Australia Company.

#### **10.16** Lodgement of proxy or attorney documents

- (a) A proxy or attorney may vote at a General Meeting or adjourned or postponed meeting (as the case may be) only if the instrument appointing the proxy or attorney, and the original or a certified copy of the power of attorney or other authority (if any) under which the instrument is signed, are received by the Wakeboard Australia Company:
  - (i) at the office, the facsimile number at the office or at such other place, facsimile number or electronic address specified, or email address specified for that purpose in the notice of meeting; and
  - (ii) at least 48 hours before the scheduled commencement time for the meeting or adjourned or postponed meeting (as the case may be) at which the person named in the instrument proposes to vote. The scheduled commencement time is as specified in the notice of meeting.
- (b) An undated proxy is taken to be dated on the day that it is received by the Wakeboard Australia Company.

#### **10.17** Authority given by appointment

- (a) Unless the terms of the appointment specify to the contrary, an appointment by a Voting Member confers authority on a proxy, attorney or Representative:
  - (i) to agree to a General Meeting being convened by shorter notice than is required by the Corporations Act or by this Constitution;
  - (ii) to speak to any proposed resolution; and
  - (iii) to demand or join in demanding a poll on any resolution.
- (b) Unless the terms of the appointment specify to the contrary, even if the instrument of appointment refers to specific resolutions and directs the



proxy, attorney or Representative on how to vote on those resolutions, the appointment is taken to confer authority:

- (i) to vote on any amendment moved to the proposed resolutions and on any motion that the proposed resolutions not be put or any similar motion;
  - (ii) to vote on any procedural motion; and
  - (iii) to act generally at the meeting.
- (c) Unless the terms of the appointment specify to the contrary, if the instrument of appointment refers to a specific meeting to be held at a specified time or venue and the meeting is postponed or adjourned or changed to another venue, then the appointment confers authority to attend and vote:
  - (i) at the postponed or adjourned meeting; or
  - (ii) at the new venue.
- (d) An appointment of a proxy may be a standing proxy — that is, the appointment under the proxy remains valid until it is revoked by the Voting Member that made the appointment.
- (e) The instrument appointing a proxy may provide for the Chairperson to act as proxy in the absence of any other appointment or if the person or persons nominated fails or fail to attend the meeting.
- (f) The instrument appointing a proxy may direct the manner in which the proxy is to vote in respect of a particular resolution.
- (g) If a proxy is appointed to vote on a particular resolution by more than one Voting Member and the instruments appointing the proxy direct the proxy to vote on the resolution in different ways, then the proxy must not vote on a show of hands taken on the resolution.

## **11. Proceedings at General Meeting**

### **11.1 Number for a quorum**

A quorum will exist where a minimum of at least:

- (a) two (2) Member State Representatives; and
  - (b) one (1) WAWA Representative,
- are present and eligible to vote at a General Meeting.

### **11.2 Requirement for a quorum**

An item of business may not be transacted at a General Meeting unless a quorum is present at the commencement of, and remains throughout, the General Meeting.

### 11.3 Quorum and time

If, within 30 minutes after the time appointed for a General Meeting, a quorum is not present, the meeting:

- (a) if convened by, or on requisition of, Members, is dissolved; and
- (b) in any other case stands adjourned to such other day, time and place as the Chair determines.

### 11.4 Adjourned meeting

If a quorum is not present within 30 minutes after the time appointed for the adjourned meeting, those members then present shall constitute a quorum.

### 11.5 Chairperson to preside over General Meetings

- (a) The Chairperson is entitled to preside as Chair at General Meetings.
- (b) If a General Meeting is convened and there is no Chair, or the Chair is not present within 15 minutes after the time appointed for the meeting, or is unable or unwilling to act, the following may preside as Chair (in order of entitlement):
  - (i) a Director (or other person) chosen by a majority of the Directors present;
  - (ii) the only Director present; or
  - (iii) a Representative of a Voting Member who is entitled to vote and is chosen by a majority of the Voting Members present.

### 11.6 Conduct of General Meetings

- (a) The Chair:
  - (i) has charge of the general conduct of the meeting and of the procedures to be adopted;
  - (ii) may require the adoption of any procedure which in his or her opinion is necessary or desirable for proper and orderly debate or discussion or the proper and orderly casting or recording of votes; and
  - (iii) may, having regard where necessary to the Corporations Act, terminate discussion or debate on any matter whenever he considers it necessary or desirable for the proper conduct of the meeting.
- (b) A decision by the Chair under this **clause 11.6** is final.

### 11.7 Adjournment of General Meeting

- (a) The Chair may, with the consent of any meeting at which a quorum is present, and must if so directed by the meeting, adjourn the meeting or any

business, motion, question, resolution, debate or discussion being considered or remaining to be considered by the meeting.

- (b) The adjournment may be either to a later time at the same meeting or to an adjourned meeting at any time and place agreed by vote of the members present.
- (c) Only unfinished business is to be transacted at a meeting resumed after an adjournment.

#### **11.8 Notice of adjourned meeting**

- (a) It is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned meeting unless a meeting is adjourned for 30 days or more.
- (b) In that case, at least the same period of notice as was originally required for the meeting must be given for the adjourned meeting.

#### **11.9 Questions decided by majority**

Subject to the requirements of the Corporations Act and except in the case of a Special Resolution, a resolution is carried if a simple majority of the votes cast on the resolution are in favour of it.

#### **11.10 Equality of votes**

Where an equal number of votes are cast in favour of and against the resolution, the resolution is not carried.

#### **11.11 Declaration of results**

- (a) At any General Meeting a resolution put to the vote of the meeting must be decided on a show of hands unless a poll is properly demanded, and the demand is not withdrawn.
- (b) A declaration by the Chair that a resolution has on a show of hands been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the minutes of the meetings of the Wakeboard Australia Company, is conclusive evidence of the fact.
- (c) Neither the Chair nor the minutes need state, and it is not necessary to prove, the number or proportion of the votes recorded for or against the resolution.

#### **11.12 Poll**

- (a) If a poll is properly demanded in accordance with the Corporations Act or by the Chair of the meeting, it must be taken in the manner and at the date and time directed by the Chair, and the result of the poll is the resolution of the meeting at which the poll was demanded.

- (b) A poll demanded on the election of a Chair or on a question of adjournment must be taken immediately.
- (c) A demand for a poll may be withdrawn.
- (d) A demand for a poll does not prevent the General Meeting continuing for the transaction of any business other than the question on which the poll was demanded.

#### **11.13** Objection to voting qualification

- a) An objection to the right of a person to attend or vote at a General Meeting (including an adjourned meeting):
  - (i) may not be raised except at that meeting; and
  - (ii) must be referred to the Chair, whose decision is final.
- b) A vote not disallowed under the objection is valid for all purposes.

#### **11.14** Chair to determine any poll dispute

If there is a dispute about the admission or rejection of a vote, the Chair must decide it and the Chair's decision made is final.

## **12. Votes of Members**

### **12.1** Votes of Members

- (a) At a General Meeting, on a show of hands and on a poll, each of the Voting Members shall have the votes set out in this **clause 12.1**.
- (b) Each Member State will receive one vote.
- (c) WAWA will receive one vote.
- (d) No other Member shall be entitled to vote at General Meetings.

### **12.2** Election of Directors

- (a) Elections for Elected Directors shall be by ballot in accordance with this **clause 12.2** at the relevant General Meeting on papers prepared by the Wakeboard Australia Company Secretary.
- (b) The ballot for an election to fill one or more Elected Director positions will be conducted in accordance with the following procedure:
  - (i) if at the close of nominations for an election to fill one or more Elected Director positions the number of eligible nominees is equal to or less than the number of positions to be filled, then no election is to take place and those eligible nominees will be taken to be elected to fill one or more of the Elected Director positions; and
  - (ii) if at the close of nominations for an election to fill one or more Elected Director positions there are more eligible nominees than the number of positions to be filled, a ballot will be conducted as a poll and the

eligible nominee/s who receives the highest number of votes will be elected to fill the Elected Director positions. If two or more nominees get the same number of votes and at the relevant time there is only one Elected Director position to be filled then the Wakeboard Australia Company Secretary is to draw the name of one of those nominees by lot. That nominee is to be elected as an Elected Director.

### **12.3** Resolutions not in General Meeting

- (a) If all Members entitled to vote sign a document containing a statement that they are in favour of a resolution in terms set out in the document, a resolution in those terms is deemed to have been passed at a General Meeting of the Wakeboard Australia Company held at the time on which the document was signed by the last Member entitled to vote.
- (b) For the purposes of **clause 12.3(a)**, two or more separate documents containing statements in identical terms, each of which is signed by one or more Members entitled to vote, are deemed together to constitute one document containing a statement in those terms signed by those Members on the respective days on which they signed the separate documents.
- (c) A facsimile transmission or other form of visible or other electronic communication purported to be signed by a Member for the purpose of this clause is deemed to be a document in writing signed by that Member.

## **13. Directors**

### **13.1** Number of Directors

- (a) There must be not less than five Directors and not more than nine Directors.
- (b) Subject to **clause 13.1(a)**, not more than seven Directors are to be elected by the Active State Members, and not more than two Directors are to be appointed under **clause 13.10**.

### **13.2** First Directors

(a) The First Elected Directors are:

- Paul McCarthy
- Daniella Eckermann
- Shaun O'Callaghan
- Lisa Hogarth
- Corey Armstrong
- Matthew Cowpar
- (Director 7 or vacant)

(b) The First Appointed Directors are:

- Paul McCarthy
- Daniella Eckermann

(c) Subject to the Corporations Act and **clause 13.3**:

- (i) at the first Annual General Meeting following the adoption of this Constitution, two of the First Elected Directors will retire from office (and in the absence of agreement as to who will retire, those to retire will be determined by lot from the First Elected Directors) and an election will be held to elect two Elected Directors. Those retiring First Elected Directors will, subject to the requirement of this Constitution, be eligible for re-election;
- (ii) at the second Annual General Meeting following the adoption of this Constitution, two other First Elected Directors will retire from office (and in the absence of agreement as to who will retire, those to retire will be determined by lot from the First Elected Directors) and an election will be held to elect two Elected Directors. Those retiring First Elected Directors will, subject to the requirement of this Constitution, be eligible for re-election; and
- (iii) at the third Annual General Meeting following the adoption of this Constitution, the remaining First Elected Directors will retire from office and an election will be held to elect that number of First Elected Directors that have retired. Those retiring First Elected Directors will, subject to the requirement of this Constitution, be eligible for re-election.

### **13.3** Eligibility

- (a) The Directors may determine position or role descriptions or necessary qualifications for Director positions.

### **13.4** Nomination for election

- (a) A Nominations Committee shall be formed, the role of which shall include the task of identifying candidates to fill a vacancy (including casual vacancies) and assess all nominees for Director vacancies. The complete and specific duties, functions and rules of the Nominations Committee are to be defined in the Nominations Committee terms of reference.
- (b) At least 45 days prior to the proposed date of the Annual General Meeting at which a resolution or resolutions will be proposed to fill a vacancy in an Elected Director position, the Wakeboard Australia Company Secretary will request from Members nominations (which comply with this **clause**

**13.4)** for elections to positions falling vacant, which must be received no less than 28 days prior to the AGM.

- (c) Any Member may nominate a person to fill a vacancy in an Elected Director position that is to be the subject of an election at the next AGM.
- (d) A nomination must:
  - (i) be in the form required by the Directors; and
  - (ii) signed by the nominator and nominee.

**13.5** Term of office of Directors generally

Subject to **clauses 13.2, 13.7, 13.8** and **13.9**, an Elected Director will hold office for a term of two years.

**13.6** Office held until end of meeting

A retiring Elected Director holds office until the end of the meeting at which that Elected Director retires but, subject to the requirement of this Constitution, including **clause 13.8**, is eligible for re-election.

**13.7** Elected Director elected at General Meeting

- (a) At a General Meeting:
  - (i) at which an Elected Director retires; or
  - (ii) at the commencement of which there is a vacancy in the office of an Elected Director,there will be a vote of the Members conducted in accordance with **clause 12.2** to fill the vacancy by electing someone to that office.
- (b) Subject to **clauses 13.7(c), 13.8** and **13.13**, an Elected Director elected under this **clause 13.7** takes office at the end of the meeting at which they are elected for a period of three years.
- (c) An Elected Director elected under clause 13.7(a)(ii) is elected for the remainder of the term of office for the position that they are filling.

**13.8** Maximum consecutive years in office for Directors

- (a) Unless approved by the Wakeboard Australia company in a special resolution at a general meeting, a Director may not serve more than eight consecutive years as a Director, including where one or more of the years is as an Appointed Director.
- (b) For the purpose of **clause 13.8(a)**, service:
  - (i) by a person filling a casual vacancy in an Elected Director position under **clause 13.9(b)** for any period will be treated as a term;

- (ii) by a person in an Appointed Director position under **clause 13.10** for any period will be treated as a term; and
  - (iii) by a First Elected Director prior to their resignation in accordance with **clause 13.2(c)** will be treated as a term.
- (c) A Director who has served a maximum number of years in accordance with **clause 13.8(a)** shall not be eligible to be a Director unless that director retires after the maximum of eight years and then is re nominated and elected

### **13.9** Casual vacancy in ranks of Elected Directors

- (a) The Directors may at any time appoint a person to fill a casual vacancy (as defined in **clause 13.14**) in the rank of the Elected Directors.
- (b) A person appointed under **clause 13.9(a)** holds office until the next Annual General Meeting at which time they can offer themselves for re-election.

### **13.10** Appointed Directors

- (a) In addition to the Elected Directors, the Directors may themselves appoint up to two persons to be Directors because of their special business acumen and/or technical skills. These persons will be known as the “**Appointed Directors**”. The first Appointed Directors are set out in **clause 13.2(b)**.
- (b) Subject to **clauses 13.8** and **13.13**, an Appointed Director holds office for a term determined by the Directors not to exceed three years and the appointment will be on such other terms as the Directors determine.
- (c) Subject to this Constitution, the Directors may at any time appoint a person to fill a casual vacancy (as defined in **clause 13.14**) in the rank of the Appointed Directors on whatever terms the Directors decide.

### **13.11** Remuneration of Directors

Subject to **clause 13.14**, a Director may not be paid for services as a Director but, with the approval of the Directors and subject to the Corporations Act, may be:

- (a) paid by the Wakeboard Australia Company for services rendered to it other than as a Director; and
- (b) reimbursed by the Wakeboard Australia Company for their reasonable travelling, accommodation and other expenses when:
  - (i) travelling to or from meetings of the Directors, a Committee or the Wakeboard Australia Company; or
  - (ii) otherwise engaged in the affairs of the Wakeboard Australia Company.



### **13.12**      Honorarium

The Wakeboard Australia Company may in General Meeting by ordinary resolution determine to pay a Director an ex-gratia payment.

### **13.13**      Removal of Director

- (a) WAWA may, by notice in writing to the Wakeboard Australia Company, remove any or all of the directors from office. A notice of removal under this rule must be signed by WAWA and is effective when the notice is received at the registered office of the Wakeboard Australia Company.
- (b) Subject to the provisions of the Corporations Act, the Wakeboard Australia Company may in General Meeting by ordinary resolution remove any Director prior to the expiration of that Director's term of office.
- (c) Unless otherwise resolved at a General Meeting, a Director removed in accordance with **clause 13.13(a)** or **13.13(b)** cannot be re-appointed as a Director within three years of their removal.

### **13.14**      Vacation of office

The office of a Director becomes vacant when the Corporations Act says it does and also if the Director:

- (a) dies;
- (b) is removed in accordance with **clause 13.13**;
- (c) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under a law relating to mental health;
- (d) resigns from office by notice in writing to the Wakeboard Australia Company;
- (e) is not present at three consecutive Directors' meetings without leave of absence from the Directors; or
- (f) is directly or indirectly interested in any contract or proposed contract with the Wakeboard Australia Company and fails to declare the nature of the interest as required by the Act.

### **13.15**      Alternate Director

A Director cannot appoint an alternate.

## **14. Powers and Duties of Directors**

### **14.1**      Directors to manage the Wakeboard Australia Company

The Directors are to manage the Wakeboard Australia Company's business and may exercise those of the Wakeboard Australia Company's powers that are not

required, by the Corporations Act or by this Constitution, to be exercised by the Wakeboard Australia Company in General Meeting.

#### **14.2** Specific powers of Directors

Without limiting **clause 14.1**, the Directors may exercise all the Wakeboard Australia Company's powers to borrow or raise money, to charge any property or business or give any other security for a debt, liability or obligation of the Wakeboard Australia Company or of any other person.

#### **14.3** Time, etc

Subject to the Corporations Act, where this Constitution requires that something be done by a particular time, or within a particular period, or that an event is to occur or a circumstance is to change on or by a particular date, the Directors may at their absolute discretion extend that time, period or date as they think fit.

#### **14.4** Appointment of attorney

The Directors may appoint any person to be the Wakeboard Australia Company's attorney for the purposes, with the powers, authorities and discretions, for the period and subject to the conditions they think fit.

#### **14.5** Provisions in power of attorney

A power of attorney granted under **clause 14.4** may contain any provisions for the protection and convenience of persons dealing with the attorney that the Directors think fit and may also authorise the attorney to delegate (including by way of appointment of a substitute attorney) all or any of the powers, authorities and discretions of the attorney.

#### **14.6** Delegation of powers

- (a) The Directors may, by resolution or by power of attorney or writing under seal, delegate any of their powers to the CEO or any employee of the Wakeboard Australia Company or any other person as they think fit.
- (b) Any delegation by the Directors of their powers:
  - (i) must specify the powers delegated, any restrictions on, and conditions attaching to, the exercise of those powers and the period during which that delegation is to be in force;
  - (ii) may be either general or limited in any way provided in the terms of the delegation;
  - (iii) need not be to a specified person but may be to any person holding, occupying or performing the duties of a specified office or position; and
  - (iv) may include the power to delegate.

- (c) If exercising a power depends on a person's opinion, belief or state of mind, then that power may be exercised by the delegate on the delegate's opinion, belief or state of mind about that matter.
- (d) Any power exercised by a delegate is as effective as if it had been exercised by the Directors.

#### **14.7 Code of Conduct**

The Directors may:

- (a) adopt a code of conduct for Directors; and
- (b) periodically review the code of conduct in light of the general principles of good corporate governance.

### **15. Proceedings of Directors**

#### **15.1 Directors meetings**

The Directors may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

#### **15.2 Questions decided by majority**

A question arising at a Directors' meeting is to be decided by a majority of votes of the Directors present in person and entitled to vote. Each Director present has one vote on a matter arising for decision by Directors.

#### **15.3 Chair's casting vote**

The President as Chair of the meeting will not have a casting vote.

#### **15.4 Quorum**

Five Directors present in person constitutes a quorum.

#### **15.5 Effect of vacancy**

- (a) The continuing Directors may act despite a vacancy in their number.
- (b) However, if the number of Directors is reduced below the number required for a quorum, the remaining Directors may act only for the purpose of filling the vacancies to the extent necessary to bring their number up to that required for a quorum or to convene a General Meeting.

#### **15.6 Convening meetings**

- (a) Two Directors may request to convene a Directors' meeting.
- (b) Notice of a meeting of Directors must be given individually to each Director (except a Director on leave of absence approved by the Directors). Notice

of a meeting of Directors may be given in person, or by post or by telephone, facsimile or other electronic means.

- (c) A Director may waive notice of a meeting of Directors by giving notice to that effect to the Wakeboard Australia Company in person or by post or by telephone, facsimile or other electronic means.
- (d) A person who attends a meeting of Directors waives any objection that person may have in relation to a failure to give notice of the meeting.
- (e) The non-receipt of a notice of a meeting of the Directors or the accidental omission to give notice of a meeting to a person entitled to receive notice does not invalidate anything done (including the passing of a resolution) at a meeting of Directors.

#### **15.7** Election of Chairperson

- (a) The Directors shall elect one of their number to be the Chairperson by a majority vote.
- (b) The Director elected to be Chairperson under **clause 15.7** will remain Chairperson for the duration of their term of office as Director and shall chair any meeting of Directors unless the resolution electing a person as the Chairperson specifies a fixed term for the appointment.
- (c) Despite **clause 15.7(a)**, if:
  - (i) there is no person elected as Chair; or
  - (ii) the Chair is not present within 15 minutes after the time appointed for the holding of the meeting; or
  - (iii) the Chair is unwilling to act,the Directors present may elect one of their number to be Chair of the meeting.

#### **15.8** Circulating resolutions

- (a) The Directors may pass a resolution without a Directors' meeting being held if notice in writing of the resolution is given to all Directors and a majority of the Directors entitled to vote on the resolution (not being less than the number required for a quorum at a meeting of Directors) sign a document containing a statement that they are in favour of the resolution set out in the document.
- (b) Separate copies of the document may be used for signing by the Directors if the wording of the resolution and statement is identical in each copy. A facsimile transmission or other document produced by electronic means under the name of a Director with the Director's authority is taken to be a document signed by the Director for the purposes of **clause 15.8(a)** and is

taken to be signed when received by the Wakeboard Australia Company in legible form.

- (c) The resolution is passed when the last Director signs.

#### **15.9** Validity of acts of Directors

Everything done at a Directors' meeting or a Committee meeting, or by a person acting as a Director, is valid even if it is discovered later that there was some defect in the appointment, election or qualification of any of them or that any of them was disqualified or had vacated office.

#### **15.10** Directors' Interests

- (a) A Director shall declare to the Directors any material personal interest or related party transaction, as defined by the Corporations Act, as soon as practicable after that Director becomes aware of their interest in the matter.
- (b) Where a Director declares a material personal interest or in the event of a related party transaction, that Director must absent himself or herself from discussion of such matter and shall not be entitled to vote in respect of such matter unless otherwise determined by the Directors.
- (c) In the event of any uncertainty in this regard, the issue shall immediately be determined by a vote of the Directors or, if this is not possible, the matter shall be adjourned or deferred to the next meeting.
- (d) The Wakeboard Australia Company Secretary shall maintain a register of declared interests.

#### **15.11** Minutes

The Directors must cause minutes of meetings to be made and kept according to the Corporations Act.

## **16. Telecommunication Meetings of the Wakeboard Australia Company**

#### **16.1** Telecommunication Meeting

- (a) A General Meeting or a Directors' Meeting may be held by means of a Telecommunication Meeting, provided that:
  - (i) the number of Members or Directors (as applicable) participating is not less than a quorum required for a General Meeting or Directors' Meeting (as applicable); and
  - (ii) the meeting is convened and held in accordance with the Corporations Act.

- (b) All provisions of this Constitution relating to a meeting apply to a Telecommunication Meeting in so far as they are not inconsistent with the provisions of this **clause 16**.

#### **16.2 Conduct of Telecommunication Meeting**

The following provisions apply to a Telecommunication Meeting of the Wakeboard Australia Company:

- (a) all persons participating in the meeting must be linked by telephone, audio-visual or other instantaneous means for the purpose of the meeting;
- (b) each of the persons taking part in the meeting must be able to hear and be heard by each of the other persons taking part at the commencement of the meeting and each person so taking part is deemed for the purposes of this Constitution to be present at the meeting;
- (c) at the commencement of the meeting each person must announce his or her presence to all other persons taking part in the meeting;
- (d) a person may not leave a Telecommunication Meeting by disconnecting his or her telephone, audio-visual or other communication equipment unless that person has previously notified the Chair;
- (e) a person may conclusively be presumed to have been present and to have formed part of a quorum at all times during a Telecommunication Meeting unless that person has previously notified the Chair of leaving the meeting; and
- (f) a minute of proceedings of a Telecommunication Meeting is sufficient evidence of the proceedings and of the observance of all necessary formalities if the minute is certified to be a correct minute by the Chair.

### **17. Company Secretary**

#### **17.1 Appointment of Company Secretary**

There must be at least one Company Secretary who is to be appointed by the Directors. The Wakeboard Australia Company Secretary may seek assistance by other board members.

#### **17.2 Suspension and removal of Company Secretary**

The Directors may suspend or remove a Company Secretary from that office.

### **17.3** Powers, duties and authorities of Company Secretary

A Company Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, delegated to them by the Directors.

## **18. Committees**

### **18.1** Committees

The Directors may delegate any of their powers to Committees consisting of those persons they think fit (including Directors, individuals and consultants), and may vary or revoke any delegation.

### **18.2** Powers delegated to Committees

- (a) A Committee must exercise the powers delegated to it according to the terms of the delegation and any directions of the Directors.
- (b) Powers delegated to and exercised by a Committee are taken to have been exercised by the Directors.

### **18.3** Committee meetings

Unless otherwise determined by the Directors, committee meetings are governed by the provisions of this Constitution dealing with Directors' meetings, as far as they are capable of application.

### **18.4** State Division committees

- (a) The Directors shall recognise States as committees under clause 18. Divisions may be categorised by the Directors as Active States or Interim States.
- (b) As at the date of adoption of this Constitution, Active Division committees are recognised.
- (c) As at the date of adoption of this Constitution, Interim Division committees are recognised.
- (d) The Directors may consider establishing an Active State committee for the Sport. In considering such decision, the Directors may have regard to (but are not bound by) the following matters:
  - (i) a request submitted by a committee of persons involved in a State;
  - (ii) whether the committee has elected office holders/committee;
  - (iii) whether the committee has a least 30 financial Wakeboard Division members (of the WAWA Company) nationally; and
  - (iv) any other relevant consideration of the Directors or any other criteria established by the Directors from time to time in Policies.

## 19. Policies

### 19.1 Making and amending Policies

- (a) In addition to policies made under **clause 7.2**, the Directors may from time to time make policies:
  - (i) that are required to be made under this Constitution; and
  - (ii) which in their opinion are necessary or desirable for the control, administration and management of the Wakeboard Australia Company affairs and may amend, repeal and replace those policies.
- (b) The Directors may amend, repeal or replace any policy made by the Directors

### 19.2 Effect of Policies

A Policy:

- (a) is subject to this Constitution;
- (b) must be consistent with this Constitution;
- (c) when in force, is binding on all Members and has the same effect as a provision in this Constitution; and
- (d) may be overruled if a resolution to that effect is passed by the Members at a General Meeting.

## 20. Inspection of Records

### 20.1 Right of the Members to Inspect Records

A Member does not have the right to inspect any document of the Wakeboard Australia Company (including registers kept by the WAWA Company) except as required by law.

## 21. Accounts

### 21.1 Accounting Records

The Directors will cause proper accounting and other records to be kept and will distribute copies of financial statements as required by the Corporations Act.

## 22. Service of Documents

### 22.1 Document includes notice

In this **clause 22**, document includes a notice.



## **22.2** Methods of service on a Member

The Wakeboard Australia Company may give a document to a Member:

- (a) personally;
- (b) by sending it by post to the address for the Member in the Register or an alternative address nominated by the Member; or
- (c) by sending it to a facsimile number or electronic address nominated by the Member.

## **22.3** Methods of service on the Wakeboard Australia Company

A Member may give a document to the Wakeboard Australia Company:

- (a) by delivering it to the Registered Office;
- (b) by sending it by post to the Registered Office; or
- (c) by sending it to a facsimile number or electronic address nominated by the Wakeboard Australia Company.

## **22.4** Post

A document sent by post if sent to an address:

- (a) in Australia, may be sent by ordinary post; and
- (b) outside Australia, or sent from an address outside Australia, must be sent by airmail,

and in either case is taken to have been received on the second business day after the date of its posting.

## **22.5** Facsimile or electronic transmission

If a document is sent by facsimile or electronic transmission, delivery of the document is taken to:

- (a) be effected by properly addressing and transmitting the facsimile or electronic transmission; and
- (b) have been delivered on the business day following its transmission.

# **23. Indemnity**

## **23.1** Indemnity of officers

- (a) This **clause 23** applies to every person who is or has been:
  - (i) a Director, or Wakeboard Australia Company Secretary ; and

- (ii) to any other officers, employees, former officers or former employees of the Wakeboard Australia Company or of its related bodies corporate as the Directors in each case determine.

Each person referred to in this paragraph **(a)** is referred to as an **“Indemnified Officer”** for the purposes of the rest of **clause 23**.

- (b) The Wakeboard Australia Company will indemnify each Indemnified Officer out of the property of the Wakeboard Australia Company against:

- (i) every liability (except a liability for legal costs) that the Indemnified Officer incurs as an Officer of the Wakeboard Australia Company or of a related body corporate of the Wakeboard Australia Company; and
- (ii) all legal costs incurred in defending or resisting (or otherwise in connection with) proceedings, whether civil or criminal or of an administrative or investigatory nature, in which the Indemnified Officer becomes involved as an officer of the Wakeboard Australia Company or of a related body corporate of the Wakeboard Australia Company,

unless:

- (iii) the Wakeboard Australia Company is forbidden by statute to indemnify the person against the liability or legal costs; or
- (iv) an indemnity by the Wakeboard Australia Company of the person against the liability or legal costs would, if given, be made void by statute.

### **23.2 Insurance**

The Wakeboard Australia Company may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring an Indemnified Officer against liability that the Indemnified Officer incurs as an officer of the Wakeboard Australia Company or of a related body corporate of the Wakeboard Australia Company including a liability for legal costs, unless:

- (a) The Wakeboard Australia Company is forbidden by statute to pay or agree to pay the premium; or
- (b) the contract would, if the Wakeboard Australia Company paid the premium, be made void by statute.

### **23.3 Deed**

The Wakeboard Australia Company may enter into a deed with any Indemnified Officer or a deed poll to give effect to the rights conferred by **clause 23.1** on the terms the Directors think fit (as long as they are consistent with **clause 23**).

## **24. Winding Up**

### **24.1 Contributions of Members on winding up**

- (a) Each Voting Member must contribute to the Wakeboard Australia Company's property if the Wakeboard Australia Company is wound up while they are a Member or within one year after their membership ceases.
- (b) The contribution is for:
  - (i) payment of the Wakeboard Australia Company's debts and liabilities contracted before their membership ceased;
  - (ii) the costs of winding up; and
  - (iii) adjustment of the rights of the contributories among themselves,
  - (iv) and the amount is not to exceed \$1.00.
- (c) No other Member must contribute to the Wakeboard Australia Company's property if the Wakeboard Australia Company is wound up.

### **24.2 Excess property on winding up**

- (a) If on the winding up or dissolution of the Wakeboard Australia Company, and after satisfaction of all its debts and liabilities, any property remains, that property must be given or transferred to another body or bodies:
  - (i) having objects similar to those of Wakeboard Australia Company; and
  - (ii) whose constitution prohibits (or each of whose constitutions prohibit) the distribution of its or their income and property among its or their members to an extent at least as great as is imposed under this Constitution.
- (b) That body is, or those bodies are, to be determined by the Voting Members at or before the time of dissolution or, failing that determination, by a judge who has or acquires jurisdiction in the matter.

## **25. Patrons and Vice Patrons**

The Wakeboard Australia Company at its AGM may appoint on the recommendation of the Directors a chief patron and such number of patrons and vice-patrons as it considers appropriate.

## **SCHEDULE 1**

### **Life Members (at date of Constitution)**

None